

DCC Annual General Meeting (AGM) and election meeting

MINUTES

19:00-19:30hrs, Tuesday 09 October 2018

Milnbank Housing Association Community Flat, 1 Culloden Street, Dennistoun G31 3NX

Present:

Angela Bretherton, Lauren Bennie, Sean Kelly, Wesley Wright, Mary Wallace, Stephen Birrell, Brian C Johnston, Ruth Johnston, Jane Clarke, David (Ted) Howie, Emilia Borowik, John Mason MSP, Evelyn O'Donnell (Independent Returning Officer, Glasgow City Council)

Apologies received: Cllr Kim Long, Paul Sweeney MP, Caroline Robertson, David Williams

Absent: Elaine Docherty

| Agenda Item | Main Discussion Points | Action |
|--|--|---|
| 1. Apologies | As above. There were also no police or elected local councillors present at this meeting. | |
| 2. Minutes from 2017 AGM | Draft minutes approved at DCC Ordinary Meeting in November 2017. AGM minutes will be formally approved at November 2018 Ordinary Meeting. | Secretary (SK) and Chairperson (LB) to note as an agenda item for circulation with the November papers ahead of formal approval at November DCC OM. |
| 3. Chairperson's annual report | Verbal report from AB highlighting crime, post office and bank closures, planning applications around Kennyhill Square, Golfhill, the former abattoir and Finlay Drive. Chairperson's report approval was proposed by Jane Clarke and seconded by Sean Kelly. | |
| 4. Treasurer's submission of independently examined statement of accounts | Treasurer JC presented DCC's balance sheet (Annex B) from 01/09/2017 to 31/08/2018 with an opening balance of £1672.40 and a closing balance of £5033.30. The accounts were independently examined by Richard Kennedy-McCrea of MCC (SCO 43529). The petty cash balance from 01/09/2017 to 31/08/2018 was presented with an opening | E-version of report from JC received 20/11/18. Added to this minute record 11/12/18 under Annex B. |

| | | |
|---|--|---|
| | balance of £157.59 and a closing balance of £52.31. DCC assets were also noted and declared in full under agenda item 11. | |
| 5. Demit of current office bearers and all other members | The Independent Returning Officer (IRO) officiated the call for nominations for the Community Council and the call for nominations for the election of Office Bearers. | . |
| 6. Call of nominations for the Community Council | <p>13 community councillors were duly elected unopposed as the number of valid nominations received by the closing date is less than the number of available vacancies on the Community Council. Official schedule of membership (Annex C)</p> <p>Lauren Bennie (Chairperson) Stephen Birrell Emilia Borowik Elaine Docherty Brian C Johnston (Planning & Licensing Contact) Ruth Johnston (Area Partnership Lead) Sean Kelly (Secretary) Angela Bretherton Morgan Wesley Wright (Vice Chairperson & Minute Secretary) David Williams Caroline Robertson Mary Wallace (Area Partnership Sub) David (Ted) Howie (Treasurer)</p> | |
| 7. Call for nominations for the election of Office Bearers and representatives | Full list of appointed Office Bearers at Annex D. | |
| 8. Note continuation of the Scheme of Establishment of Community Councils | Newly elected Chairperson LB noted the current Scheme of Establishment (2013) and where to find it on Glasgow City Council's website. New councillors were also informed of the current Scheme of Establishment (2018) consultation and DCC's earlier submission to it. | |
| 9. Note appointment of an Independent Examiner of accounts for the next year | Former Treasurer Jane Clarke noted the independent examination of accounts has been provided in kind to DCC. A discussion followed about approaching known contacts such as Dennistoun Conservation Society (via Ruth Johnston) and Garthill Councillor (via John Mason | Independent Examiner to be appointed at future DCC OM following external discussions with known contacts. |

| | | |
|--|--|--|
| | MSP). | |
| 10. Note the appointment of associate members | <p>Community Councillors noted the 2017 list of Associate Members. SB noted that all Associate Members should be contacted and informed of current status.</p> <p>SK suggested associate members with connections to immigration, asylum and or refugee support following Cllr Kim Long's update at the September DCC Ordinary Meeting. EB suggested the Bike Hub. LB suggested Everlasting Foodbank and Alexandra Park Food Forest.</p> | <p>SK to compile list of Associate Members to be considered at November DCC OM.</p> <p>LB to contact 2017 Associate Members.</p> |
| 11. Review the inventory and additional resources | <p>Asset (stored by)</p> <p>4x deck chairs (Stephen Birrell)</p> <p>6x deck chairs (Jane Clarke)</p> <p>1x trestle table (Jane Clarke)</p> <p>1x gazebo (Jane Clarke)</p> <p>1x gazebo (Stephen Birrell)</p> <p>2 x pop up banners (Wesley Wright)</p> <p>Boundary Map (Angela Bretherton)</p> <p>Domain Name (virtual asset)</p> <p>With the change of office bearers and other members, Community Councillors discussed the storage of all DCC assets and insurance cover for existing assets that were being stored by former councillors. Community Councillors agreed to investigate storage options and costing for independent storage. Glasgow IRO agreed to clarify if Community Council insurance would cover assets stored by former councillors.</p> | To investigate options for storage and financial implications |
| 12. Date of next AGM | Tuesday 08 October 2019 | Members to attend or put in apologies via Secretary |

ANNEX A

NB: DCC Chairperson's report from AB provided verbally.

Dennistoun Community Council

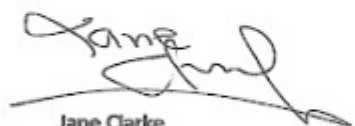
Balance sheet 1st September 2017 - 31st August 2018Bank Account

| | |
|--------------------------------|----------|
| Opening Balance | 1672.40 |
| Closing Balance | 5033.30 |
| Available balance ¹ | £1833.30 |

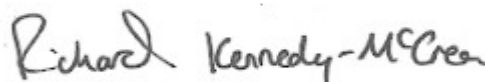
Less cheque number 0064 not presented £200
Grant for Alexandra Parade Festival £3000

| Bank Account Receipts | | |
|-----------------------|--------|-----------------|
| 18/09/2017 | 50.00 | MHA prize money |
| 28/09/2017 | 0.21 | Interest |
| 28/12/2017 | 0.21 | Interest |
| 28/03/2018 | 0.18 | Interest |
| 15/05/2018 | 3000 | Grant for APF |
| 21/06/2018 | 596.24 | Admin grant |
| 28/06/2018 | 0.31 | Interest |
| | | |
| | | |
| Total receipts | | 3647.15 |

| Bank Account Expenditure | | | |
|--------------------------|------|---------------|--|
| 12/09/2017 | 0061 | 48.90 | J Munro - expenses |
| 10/01/2017 | 0062 | 37.35 | J Bones - expenses |
| 14/11/2017 | 0063 | 200.00 | J Clarke - petty cash |
| 10/04/2018 | 0064 | 200.00 | J Clarke - petty cash* Not yet presented |
| Total Expenditure | | 486.25 | |



Jane Clarke
Treasurer
Dennistoun Community Council



Richard Kennedy-McCrea
Treasurer
MCC (SCO 43529)

¹ Available balance after cheque 0064 9E200) presented and grant for Alexandra Park Festival forwarded £3000

ANNEX B

Dennistoun Community Council

Petty Cash Balance 1st September 2017 - 31st August 2018

Petty Cash

Opening Balance £157.59
Closing Balance £52.31

| Date | | Amount | Receipt | Balance |
|------------|--|--------|--------------------|---------|
| 12/09/2017 | Reidvale donation (<i>cash received</i>) | 50.00 | | 207.59 |
| 10/10/2017 | Prize money for treasure hunt | 125.00 | y | 82.59 |
| 10/10/2017 | Printing for treasure hunt | 30.00 | Y | 52.59 |
| 10/10/2017 | Hospitality meeting - Jacq | 4.80 | Y | 48.79 |
| 14/11/2017 | Let Nov - J bones | 11.80 | Y | 36.99 |
| 14/11/2017 | Let Dec, Jan, Feb - J Clarke | 35.40 | Y | 1.59 |
| 14/11/2017 | Cheque | 200.00 | | 201.59 |
| 14/11/2017 | Donation for room use - SA | 30.00 | <i>Minutes Dec</i> | 171.59 |
| 13/03/2018 | Donation for room use – SA | 30.00 | <i>Minutes Mar</i> | 141.59 |
| 11/04/2018 | Notice board | 101.00 | Y | 40.59 |
| 11/04/2018 | Hospitality | 2.52 | Y | 38.07 |
| 11/04/2018 | Taxi to meeting | 5.80 | Y | 32.27 |
| | Cheque number 000064 | 200.00 | | 232.27 |
| 10/07/2018 | Printing for flyers APF | 19.00 | | 213.27 |
| 10/07/2018 | Face Painter for APF | 150.00 | | 63.27 |
| 10/07/2018 | Stationery for APF | 10.96 | | 52.31 |

Assets

5 x Deck chairs stored with S Birrell
5 x Deck chairs stored with J Clarke
1 x Trestle Table stored with J Clarke
1xTable stored with S Birrell
1 x Gazebo stored with J Clarke
1xGazebo stored with S Birrell
2 x Pop up banners stored with F Plowright
Domain Name
Boundary Map

**DENNISTOUN COMMUNITY COUNCIL
ELECTION OF COMMUNITY COUNCILLORS**

ELECTION MEETING 9th OCTOBER 2018 at 7.00 P.M.

VENUE: Milnbank HA Community Flat, 1 Culloden Street, G31 3NX

The under noted 13 persons were duly elected unopposed at the above meeting.

| |
|---------------------------------|
| Lauren Bennie |
| Stephen Birrell |
| Elaine Docherty |
| Brian C Johnston |
| Ruth Johnston |
| Sean Kelly |
| Angela Bretherton Morgan |
| Wesley Wright |
| David Williams |
| Caroline Robertson |
| Mary Wallace |
| David (Ted) Howie |
| Emilia Borowik |

The appointed contact person for the Community Council is

| Contact Person |
|---|
| Sean Kelly 275 Golfhill Drive 3/2 Dennistoun Glasgow G31 2PB Email: hello@dennistouncc.org.uk |

Evelyn O'Donnell
Independent Returning Officer
Appointed by Glasgow City Council

Date: 10-10-18

DENNISTOUN COMMUNITY COUNCIL**9th OCTOBER 2018 SCHEDULE OF APPOINTED OFFICE BEARERS & NOMINEES**

- CHAIRPERSON

| Name & Email | <i>Proposed</i> | <i>Seconded</i> |
|---------------|-----------------|-----------------|
| Lauren Bennie | Ruth Johnston | Sean Kelly |

- VICE-CHAIR

| Name & Email | <i>Proposed</i> | <i>Seconded</i> |
|---------------|-----------------------------|-----------------|
| Wesley Wright | Angela Bretherton Morgan | Mary Wallace |

- SECRETARY

| Name & Email | <i>Proposed</i> | <i>Seconded</i> |
|--------------|-----------------|-----------------|
| Sean Kelly | Stephen Birrell | Mary Wallace |

- MINUTE SECRETARY

| Name & Email | <i>Proposed</i> | <i>Seconded</i> |
|---------------|-----------------|-----------------|
| Wesley Wright | Lauren Bennie | Sean Kelly |

- TREASURER

| Name & Email | <i>Proposed</i> | <i>Seconded</i> |
|-------------------|-----------------|-----------------|
| David (Ted) Howie | Sean Kelly | Emilia Borowik |

- PLANNING CONTACT

| Name & Email | <i>Proposed</i> | <i>Seconded</i> |
|------------------|-----------------|-----------------|
| Brian C Johnston | Ruth Johnston | Lauren Bennie |

- LICENSING CONTACT

| Name & Email | <i>Proposed</i> | <i>Seconded</i> |
|------------------|-----------------|-----------------|
| Brian C Johnston | Ruth Johnston | Mary Wallace |

- AREA PARTNERSHIP LEAD NOMINEE (confirmation)

| Name & Email | <i>Proposed</i> | <i>Seconded</i> |
|---------------|-----------------------------|-----------------|
| Ruth Johnston | Angela Bretherton Morgan | Stephen Birrell |

- AREA PARTNERSHIP SUB NOMINEE (confirmation)

| Name & Email | <i>Proposed</i> | <i>Seconded</i> |
|--------------|-----------------|-----------------|
| Mary Wallace | Sean Kelly | Wesley Wright |

